



Agreement # _____

Facility Rental Agreement

Renter Information

Facility User _____ Date: _____

Organization _____

Address _____ City _____ ST _____ Zip _____

Phone _____ Cell _____ E-mail _____

Event Information

Date From _____ To _____

Time From _____ To _____

Rental Room/Gym _____

Please utilize ADDENDUM FORM for multiple rental dates and times.

Fee Information

Security Deposit _____ * Date Paid _____ Cash CC Check

Rental Fee _____

TOTAL _____

BALANCE DUE _____ Date Paid _____ Cash CC Check

*Note the Security Deposit is in addition to the rental fee and must be paid at contract signing. The above Balance is due in full at least 30 days before the date of use unless this Contract is closer to the date of usage, in which case the fee is due and payable at submission of the Contract. Rental time includes set up and clean up time. Should renter go over the designated block of rental time, a fee of 20% of the rental fee will be assessed for each additional hour and will be deducted from the renter's security deposit if the renter, their guest, or caterers exceed the block set forth above for any reason, unless such excess is agreed to in advance, in writing, by the General Manager. Not valid reservation until signed by At&t Sports Center Representative.

Facility User _____ Date _____

At&t Sports Center _____ Date _____

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